

Draft Agenda for the Meeting of Interested Parties on the Proposed AC/327 WG2 Activity
Product Assurance and Compliance

Meeting Tuesday 21st September 2010

Venue: Kongsberg Technology Park
Kongsberg, Norway

Introduction

This meeting is proposed so that interested parties, (Those Nations/Agencies considering participation or support of in the Product Assurance and Compliance Activity) can gain a greater understanding of the task and make a more informed decision on the proposed activity. It is also an opportunity to share views and gain a common understanding of needs prior to the official commencement of the activity.

Any interested parties are requested to inform Andy Oldershaw dessedqa-pol-int1@mod.uk

Copy to:

Ole Petter Ingebretsen olingebretsen@mil.no and

Eirik Skarheim eskarheim@mil.no

By no later than 9th September 2010

Meeting objectives:

The aim of this meeting is to consider how this proposed NATO Activity can be undertaken and provide a forum where views can be shared at an early stage in development.

The objectives are to:

- Refine the Activity Description
- Develop a strategy and plan for the fulfilment of the activity.

Approximate Timing	Item	
08:45	1. Assembly	
09:00	2. Welcome & Introductions	
09:15	3. Overview of the Planned Activity	
10:00	4. Open Discussion	
11:00	5. Setting the Context and Refine the Understanding of the Issues <ul style="list-style-type: none">• Explore the problem situation (Where does Product Assurance and Compliance fit, what does it need, what influences it)• Refine the problem statement (Activity Description)• Consider stakeholder and influences• Model the Product Assurance and Compliance Concept	
15:00	6. Research and Development Strategy	
16:00	7. Outline Planning	
16:30	8. Expressions of Interest Participation/Support/Lead Nation	
17:15	9. Close	

Andy Oldershaw
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