

Draft Agenda for the Meeting of Interested Parties on the Proposed AC/327 WG2 Activity  
Product Assurance and Compliance

Meeting Tuesday 21<sup>st</sup> September 2010

Venue:Kongsberg Technology Park  
Kongsberg, Norway

**Introduction**

This meeting is proposed so that interested parties, (Those Nations/Agencies considering participation or support of in the Product Assurance and Compliance Activity) can gain a greater understanding of the task and make a more informed decision on the proposed activity. It is also an opportunity to share views and gain a common understanding of needs prior to the official commencement of the activity.

Any interested parties are requested to inform Andy Oldershaw [dessedqa-pol-int1@mod.uk](mailto:dessedqa-pol-int1@mod.uk)

Copy to:

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By no later than 9<sup>th</sup> September 2010

**Meeting objectives:**

The aim of this meeting is to consider how this proposed NATO Activity can be undertaken and provide a forum where views can be shared at an early stage in development.

The objectives are to:

- Refine the Activity Description
- Develop a strategy and plan for the fulfilment of the activity.

<b>Approximate Timing</b>	<b>Item</b>	
08:45	1. Assembly	
09:00	2. Welcome & Introductions	
09:15	3. Overview of the Planned Activity	
10:00	4. Open Discussion	
11:00	5. Setting the Context and Refine the Understanding of the Issues <ul style="list-style-type: none"><li>• Explore the problem situation (Where does Product Assurance and Compliance fit, what does it need, what influences it)</li><li>• Refine the problem statement (Activity Description)</li><li>• Consider stakeholder and influences</li><li>• Model the Product Assurance and Compliance Concept</li></ul>	
15:00	6. Research and Development Strategy	
16:00	7. Outline Planning	
16:30	8. Expressions of Interest Participation/Support/Lead Nation	
17:15	9. Close	

Andy Oldershaw  
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