



**NATO/EAPC UNCLASSIFIED**

31 May 2011

**AGENDA**  
AC/321(EAPC)A(2011)0004

**COMMITTEE FOR STANDARDIZATION (CS)**

*Výbor pre štandardizáciu (CS)*

**STANDARDIZATION MANAGEMENT WORKING GROUP (SMWG)**

*Pracovná skupina pre manažment štandardizácie (SMWG)*

**AGENDA**

*Program*

**for the 4th SMWG Meeting to be held on 23 June 2011 at NATO Headquarters,**

*pre 4-té zasadnutie SMWG konané v centrále NATO v Bruseli*

**Brussels, to start at 09:00 hrs in Conference Room (tbd)**

*so začiatkom o 09,00hod v rokovacej miestnosti ( bude určené)*

**MEETING PART 1 – INTRODUCTORY MATTERS**

**PRVÁ ČASŤ – ÚVODNÉ POZNÁMKY**

**1. WELCOME ADDRESS AND ROLL CALL OF ATTENDANTS**

*PRIVÍTANIE A PREDSTAVENIE ÚČASTNÍKOV*

Ref.: AC/321(EAPC)WP(2011)0006-REV1 (SMWG Member List)

**2. APPROVAL OF THE AGENDA**

*SCHVÁLENIE PROGRAMU*

Ref.: AC/321(EAPC)A(2011)0004

**3. REVIEW OF ACTION LIST OF PERVIOUS MEETING (ANNEX 1)**

*KONTROLA LISTU ÚLOH Z PREDCHADZAJÚCEHO ROKOVANIA*

**MEETING PART 2 – STANDARDIZATION MANAGEMENT MATTERS**

**ČASŤ 2 – ZÁLEŽITOSTI MANAŽMENTU ŠTANDARDIZÁCIE**

**4. PROGRAM OF WORK (POW) FOR THE SMWG**

*PROGRAM PRÁCE PRE SMVG*

**NATO/EAPC UNCLASSIFIED**

Ref.: AC/321(EAPC)D(2011)0001-REV2

*Objective: To review the document and discuss the status of each task, define a realistic way ahead with sub-tasks and target dates, define the results to be achieved and create teams with lead nations to perform the tasks. To review the document and discuss the status*

*Cieľ: Prekontrolovať document a diskutovať stav každej úlohy , definovať realistickú cestu ďalej s podúlohami a cieľovými dátumami , definovať výsledky, ktoré majú byť dosiahnuté a vytvoriť tímy s vedúcimi krajinami na výkon úloh. Prekontrolovať document a diskutovať stav*

#### **4.1 POW - TASK 1.1: MAINTAIN AAP-03(J)**

*PROGRAM PRÁCE – ÚLOHA 1.1: UDRŽIAVAŤ AAP-03(J)*

Ref.: AAP-03(J) Edition 1 Version 1

Actions 3/1, 3/2, 3/4

#### **4.2 POW - TASK 1.2: MAINTAIN THE AAP-03(J) IMPLEMENTATION MANAGEMENT PLAN**

*PROGRAM PRÁCE- ÚLOHA 1.2: UDRŽIAVAŤ PLÁN RIADENIA IMPLEMENTÁCIE AAP-3(J)*

Ref.: AC/321(EAPC)D(2011)0002-REV1

#### **4.3 POW - TASK 1.3: MAINTAIN THE AAP-03(J) IMPLEMENTATION GUIDE**

*PROGRAM PRÁCE – ÚLOHA 1.3: UDRŽIAVAŤ PRÍRUČKU NA IMPLEMENTÁCIU AAP-3(J)*

Ref.: AAP-03(J) implementation guide, Edition 1, Revision 1

#### **4.4 POW - TASK 1.4: ADVISE THE NSA IN DELIVERING THE NSDD UPGRADES**

*PROGRAM PRÁCE – ÚLOHA 1.4: ODPORÚČANIA NSA NA POSKYTOVANIE ÚPRAVENÝCH ÚDAJOV NSDD*

#### **4.5 POW - TASK 1.6: PROVIDE ADVICE TO TA/DTA ON SPECIFIC PROBLEMS RELATED TO AAP-03(J) IMPLEMENTATION**

*PROGRAM PRÁCE – ÚLOHA 1.6: POSKYTNÚŤ ODPORÚČANIA TA/DTA K SPECIFICKÝM PROBLÉMOM TÝKAJÚCE SA IMPLEMENTÁCIE AAP-3(J)*

#### **4.6 POW - TASK 1.7: COORDINATE WITH NSA IT TOOLS IMPROVEMENTS**

*PROGRAM PRÁCE – ÚLOHA 1.7: KOORDINÁCIA ZLEPŠOVANIA NÁSTROJOV IT S NSA*

#### **4.7 POW - TASK 1.8: ANALYSE THE NSA PROPOSAL TO OPTIMIZE THE STANDARDIZATION PROCESS**

**PROGRAM PRÁCE – ÚLOHA 1.8 ANALÝZA NÁVRHU NSA OPTIMALIZOVAŤ  
ŠTANDARDIZACNÝ PROCES**

Ref.: NSA Background Paper (to be issued)

*Bude vydaný document NSA s informaciami.*

Actions 2/1 – 2/3

**4.8 POW - TASK 1.9: ANALYSE THE NSA PROPOSAL FOR STANAG  
IMPLEMENTATION GUIDANCE**

**PROGRAM PRÁCE – ÚLOHA 1.9: ANALÝZA NÁVRHU NSA PRE USMERNENIE NA  
IMPLEMENTÁCIU STANAG**

Actions 3/6, 3/7

**4.9 POW - TASK 1.10: PROVIDE A FORUM TO SUPPORT THE REVISION OF AAP-52**

**PROGRAM PRÁCE .- ÚLOHA 1.10: POSKYTNÚŤ PRIESTOR NA PODPORU  
REVÍZIE AAP-52**

Actions 3/8, 3/9, 2/4

**4.10 POW - TASK 1.11: REVIEW THE NSO ORDER OF BUSINESS**

**PROGRAM PRÁCE – ÚLOHA 1.11: KONTROLA PLÁNU PRÁCE NSO**

Ref.: EAPC(NCSREPS)WP(2009)0009-REV6

Action 3/10

**4.11 POW - TASK 1.14: PROVIDE A FORUM TO SUPPORT THE MAINTENANCE OF  
AAP-32**

**PROGRAM PRÁCE – ÚLOHA 1.14: POSKYTNÚŤ PRIESTOR NA PODPORU  
UDRŽIAVANIA AAP-32**

*Objective: Provide direction on the coordination of AAP-32(B) Draft 1.*

*Cieľ: Poskytnúť usmerneie na koordináciu AAP-32 B Draft 1*

**4.12 POW - TASK 1.15: PROVIDE COORDINATED INPUTS FOR THE  
MAINTENANCE OF AAP-42**

**PROGRAM PRÁCE – ÚLOHA 1.15 POSKYTNÚŤ KOORDINOVANÝ PODNET NA  
UDRŽIAVANIE AAP-42**

Ref.: NTP Directive and NTP Manual

Ref: Smernica NTP a manual NTP

Actions 3/11 – 3/13

**4.13 POW - TASK 1.16: SUPPORT THE MCJSB IN THE REVISION OF AAP-47**

**PROGRAM PRÁCE – ÚLOHA 1.16: PODPORA MCJSB K REVÍZII AAP-47**

Action 2/5

**4.14 POW - TASK 1.17: IDENTIFY STANDARDIZATION ACTIVITIES NOT  
APPROVED BY NATO THAT CAN BE TRANSFERRED TO THE MSHT**

*PROGRAM PRÁCE – ÚLOHA 1.17: IDENTIFIKOVAŤ ŠTANDARDIZAČNÉ  
AKTIVITY NESCHVÁLENÉ NATO ,KTORÉ MOŽU BYŤ PRESUNUTÉ DO MSHT*

**MEETING PART 3 – CIVILIAN STANDARDIZATION MATTERS**

**(TO BE HELD IN THE AFTERNOON, STARTING AT 13:30 HRS)**

**3.ČASŤ ROKOVANIA ZÁLEŽITOSTI CIVILNEJ ŠTANDARDIZÁCIE , USKUTOČNÍ SA  
ODPOLUDNIA ,ZAČIATOK 13,30 HOD**

**5. PROGRAM OF WORK (POW) FOR THE SMWG – PART 2**

*PROGRAM PRÁCE PRE SMWG – ČASŤ 2*

Ref.: AC/321(EAPC)D(2011)0001-REV2

*Objective: To review the document and discuss the status of each task, define a realistic way ahead with sub-tasks and target dates, define the results to be achieved and create teams with lead nations to perform the tasks.*

*Cieľ: Prekontrolovať document a diskutovať stav každej úlohy , definovať realistickú cestu ďalej s podúlohami a cieľovými dátumami , definovať výsledky, ktoré majú byť dosiahnuté a vytvoriť tímy s vedúcimi krajinami na výkon úloh. Prekontrolovať document a diskutovať stav*

**5.1 POW - TASK 2.1: MAINTAIN THE NATO IPR POLICY**

*PROGRAM PRÁCE – ÚLOHA 2.1: UDRŽIAVANIE POLITIKY IPR*

Ref.: C-M(2008)00017

**5.2 POW - TASK 2.2: REVIEW THE NATO FRAMEWORK FOR CIVIL STANDARDS**

*PROGRAM PRÁCE – ÚLOHA 2.2 KONTROLA RÁMCA PRÁCE PRE CIVILNÉ  
ŠTANDARDY*

Ref.1: C-M(2004)0009(INV)

Ref.2: Draft Revised Framework (issued by SVN)

Action 3/18, 3/19

**5.3 POW - TASK 2.3: TRANSFER OF STANAG 2345 TO THE IEEE**

*PROGRAM PRÁCE – ÚLOHA 2.3 TRANSFÉR STANAGU 2345 DO IEEE*

**5.3 POW - TASK 2.4: NSO CIVIL STANDARDS CAMPAIGN**

*PROGRAM PRÁCE – ÚLOHA 2.4: KAMPAŇ V CIVILNÝCH ŠTANDARDOCH V RÁMCI NSO*

Ref.: AC/327(EAPC)D(2011)0003

**5.5 POW - TASK 2.5: ESTABLISH NEW TECHNICAL COOPERATION AGREEMENTS WITH CIVIL SDOS**

*PROGRAM PRÁCE – ÚLOHA 2.5: USTANOVÍŤ NOVÚ TECHNICKÚ DOHODU S CIVILNÝMI ŠTANDARDIZAČNÝMI ORGANIZÁCIAMI*

**5.6 POW - TASK 2.6: REVIEW EDA INDUSTRY STUDY RECOMMENDATIONS TO NATO**

Ref.: EAPC(CS-SMWG)WP(2011)0005

*PROGRAM PRÁCE – ÚLOHA 2.6: KONTROLA ODPORÚČANÍ PRIEMYSELNEJ ŠTÚDIE EDA PRE NATO*

Action 3/20, 3/21

**5.7 POW - TASK 2.8: REVISE AAP-03(J) ADOPTION AND TRANSFER PROCEDURES**

*PROGRAM PRÁCE – ÚLOHA 2.8 REVÍZIA PROCEDÚR AAP-3(J) PRE PREVZATIE A TRANSFÉR*

**5.8 POW - TASK 2.9: DEVELOP A PROCESS FOR DUAL STANDARDS DEVELOPMENT**

*PROGRAM PRÁCE – ÚLOHA 2.9: VYTVORIŤ PROCES NA DUÁLNE VYTVARANIE ŠTANDARDOV*

**5.9 POW - TASK 2.10: COORDINATE WITH SDOS THE EXCHANGE OF RELEVANT INFORMATION**

*PROGRAM PRÁCE – ÚLOHA 2.10 : KOORDINOVÁŤ S SDOS VÝMENU RELEVANTNÝCH INFORMÁCIÍ*

**MEETING PART 4 – CONCLUDING MATTERS**

**ROKOVANIE ČASŤ 4 – ZÁVEREČNÉ ZÁLEŽITOSTI**

**6. ANY OTHER BUSINESS**

*INÉ NEPLÁNOVANÉ BODY ROKOVANIA*

**6.1 APPROVAL OF RATIFICATION AND APPROVAL DRAFTS BY CONSENSUS**

*SCHVÁLENIE RATIFIKAČNÝCH A SCHVAĽOVANÝCH NÁVRHOV KONCENZUSOM*

*Objective: To discuss the relevant AAP-03(J) stipulations, following a suggestion by the NSA Representative.*

*Cieľ: Diskutovať relevantné ustanovenia AAP-3(J) s následovnými návrhmi predstaviteľom NSA*

**6.2 FORMALIZATION OF THE RELATIONSHIP BETWEEN THE MATERIEL STANDARDIZATION HARMONIZATION TEAM (MSHT) AND NATO**

*FORMALIZOVANIE VZŤAHU MEDZI MSHT A NATO*

*Objective: To note a briefing by the Chairman on the results of his discussions with Chairman MSHT.*

*Cieľ: Vziať na vedomie informáciu predsedajúceho o výsledkoch diskuzie s predsedajúcim MSHT*

**6.3 NSA PROCEDURES (NSAP)**

*PROCEDÚRY NSA*

*Objective: To note a status report by NSA.*

*Cieľ : Vziať na vedomie správu o stave*

**6. REPORT TO THE CSREPS**

*SPRÁVA DO CS REPS*

*Ref.: Powerpoint Presentation (to be issued)*

*Objective: To agree on the content of a report by the Chairperson to the CS/CSREPS.*

*Cieľ Schváliť obsah správy predsedajúceho do CSREPS*

*Action 3/22*

**8. REVIEW OF ACTION LIST OF CURRENT MEETING**

*KONTROLA LISTU ÚLOH PREBIEHAJÚCEHO ROKOVANIA*

**9. ARRANGEMENTS FOR THE NEXT MEETING**

*ORGANIZOVANIE ĎALŠIEHO ROKOVANIA*

*CSREPS: 28 September 2011*

*SMWG: 29 September 2011*

**10. CONCLUDING REMARKS**

*ZÁVEREČNÉ POZNÁMKY*

AC/321(EAPC)A(2011)0004

(Signed) Darko Topler  
Secretary SMWG

1 Annex

Action Officer: Mr. Darko Topler  
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Original: English

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**ACTION LIST 3<sup>rd</sup> SMWG Meeting**

<b>Action No.</b>	<b>Action</b>	<b>Actionee</b>	<b>Target Date</b>
3/1	To provide comments to be incorporated as editorial changes on AAP-03(J) Annex F to the Custodian, with a copy to all	All	31 May 2011
3/2	To complete AAP-03(J) Version 2	Custodian AAP-03(J)	30 June 2011
3/3	To distribute the Custodian's presentation, as presented at the NSSG meeting held on 9 March 2011, to TAs, DTAs and NSSG, with a cover letter signed by Director NSA; and to upload the presentation on the NSA website	SEC	ASAP <b><u>Closed</u></b>
3/4	To inform the CSREPS about the fact that the NC3B representative to the SMWG should attend SMWG meetings, and that groups subordinate to the NC3B deviated from AAP-03(J) procedures	Chairman	ASAP
3/5	To produce an updated version of the J-IMP, reflecting the results of the meeting, and submit it to the CSREPS for information	SEC	ASAP <b><u>Closed</u></b>
3/6	To lead a team (DEU, FRA, GBR, SWE and USA) to develop guidance for the implementation of STANAGs by Nations and NATO Bodies	NSA	Cont.
3/7	To inform the NHQC3S representative to join the team mentioned in Action 3/6	SEC	ASAP <b><u>Closed</u></b>
3/8	To investigate if there is a need for support by the SMWG to redraft the NSP and report back to the SMWG at the June 2011 meeting	NSA	23 June 2011
3/9	To report on the status of the NSA's NSP tool	NSA	23 June 2011
3/10	To contact the volunteering nations (DEU, FRA, GBR, ITA and USA) and establish Draft Revision 7 of the NSO Order of Business	NSA	23 June 2011
3/11	To distribute the NTP Directive and the NTP Manual, once available, to the SMWG members	SEC	ASAP <b><u>Closed</u></b>
3/12	To review the documents mentioned in Action 3/11 and provide comments	All	31 May 2011 <b><u>Closed</u></b>
3/13	To consolidate the comments received and provide the result to the CSTP	SEC	3 June 2011
3/15	To bilaterally discuss the formalization of the NATO/MSHT relationship with Chairman MSHT and inform the group of the results		9 June 2011



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ANNEX 1  
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3/16	To produce an updated version of the SMWG POW (Part 1 and Part 2), reflecting the results of the meeting, and submit it to the CSREPS for information	SEC	ASAP <b><u>Closed</u></b>
3/17	To notify the TAs/DTAs of the results of the campaign and seek their comments; to turn AC/321(EAPC)WP(2011)0007 into a D-document, signed by Director NSA; to obtain approval by the CSREPS; and, thereafter, seek endorsement by the TAs/DTAs	NSA CSC <sup>1</sup>	ASAP
3/18	To establish a paper providing evidence that the recommendations made in the current NATO Framework for Civil Standards are covered in other approved documents, and distribute it to the members by end of April 2011	NSA CSC	13 May 2011
3/19	To provide comments on the paper mentioned in Action 3/18 by the next meeting	All	23 June 2011
3/20	To report back on the outcome of the MSHT discussions on Industry Study recommendation No. 63	SEC	23 June 2011
3/21	To brief the group on the way the USA deals with the access to standards matter	USA	23 June 2011
3/22	To produce a Chairman SMWG report to the CSREPS for their meeting on 22 June and coordinate it with the Chairman and Vice Chairman	SEC	31 May 2011 <b><u>Closed</u></b>
2/1	To provide a background paper on the NSA initiative to optimize the STANAG development process	NSA	10 June 2011
2/2	To provide a briefing on the subject at the SMWG June 2011 meeting	NSA	23 June 2011
2/3	To be prepared to discuss the subject, based on the background paper and briefing by NSA, at the SMWG June 2011 meeting	All	23 June 2011
2/4	To provide a food-for-thought paper on the revision of AAP-52	NSA	tbd (depending on progress in NDPP development)
2/5	To contact the Custodial Team AAP-47 to clarify the situation and agree on a way ahead	Custodian AAP-03(J)	ASAP

<sup>1</sup> Civil Standards Coordinator