

# **AGENDA**

## **MSHT MEETING 6 and 8 September 2011**

Vienna, Austria

Commencing at 09.00 Hrs

**(Please Note: Industry Day is on the 7 September)**

### **1. Introductory Remarks**

*Chairman to brief members of any developments and the aims of the meeting (Standing Item)*

### **2. Approval of Agenda**

*Members to agree agenda as per current status or with proposed amendments (Standing Item)*

### **3. Review of Actions (not covered under other agenda items)**

- a) BEL to post the Multinational Pooling and Sharing NATO AC/327 Study on the Forum*
- b) Nations to check the existing topics contained in the MSHT Forum before opening a new topic (Action Jun 11/29)*
- c) SWE agreed to supply the Nations with a copy of the report on the work they are conducting consolidating the Standardization Studies currently available (Action Jun 11/12)*
- d) AUT to post the venue/accommodation details for the September meeting on the Forum (Action Jun 11/30)*
- e) Nations to book hotel accommodation for the September meeting by August 2011, in order to secure the corporate rate (Action Jun 11/31)*
- f) Secretary to add a note on the MSHT Forum regarding the proposed change of date for the next Brussels MSHT meeting i.e. 29<sup>th</sup> and 30<sup>th</sup> November 2011 (Action Jun 11/32)*
- g) Secretary to add a note on the MSHT Forum that the Jun 2012 meeting in Prague would be held between the 12-14 Jun 2012 (Action Jun 11/33)*
- h) Nations to consider providing a venue for the September 2012 meeting (Action Jun 11/34)*

### **4. MSHT Charter**

- a) Chairman and Secretary to amend the Charter iaw FRA and CYP comments (Action Jun 11/02)*
- b) Nations to consider acceptability of latest draft*

### **5. MSHT Action Plan**

- a) Secretary to amend and revise the MSHT Management Plan to incorporate the comments from the June meeting (Action Jun 11/04)*
- b) Members to review the Action Plan content for acceptability*

### **6. Industry Study**

- a) GBR to review NATO's input to the 15 Industry recommendations and update the associated reports (Action Jun 11/05)*
- b) FRA to post the FRA presentation regarding the Industry Study Action Plan on the Forum for consideration/comment by the Nations (Action Jun 11/06)*
- c) Nations to review the FRA proposal and commenting on acceptability within two weeks of posting on the Forum (Action Jun 11/07)*
- d) Nations to consider how to progress the priority issues compiled by FRA*

## **7. Aligning with Best Practice**

- a) Nations to discuss France's proposal to review best practice for delegation of STANAG Ratification authority (Action Jun 11/08)
- b) Nations to review the latest versions of the MSHT Status Report on the Best Practice Model and the Best Practice Alignment Matrix; and provide updates and supporting statements as appropriate (Standing Item)
- c) GBR to update the MSHT Status Report on the Best Practice Model and Best Practice Alignment Matrix iaw nations' inputs (Standing Item)
- d) Nations to trial the Best Practice Model with stakeholders (Action Sept 10/22)
- e) Nations to input on how they provide visibility of changes in revised standards.

## **8. European Defence Standardization Information System (EDSIS)**

- a) Poland to report on the progress of the Water Treatment Standards (Standing Item)
- b) POL to post a new draft of the Water Treatment standards on EDSIS (Action Jun 11/09)
- c) Secretary to place the MSHT EDSIS Status Report on the MSG Forum (Action Jun 11/10)
- d) Nations to consider which publications should be uploaded to EDSIS (Action Jun 11/11)
- e) Nations to consider whether EDSIS could be used to store library information (Action Jun 11/28)

## **9. Access to Standards Study**

- a) EDA to brief the MSHT on the Access to Standards Study (Action Jun 11/13)
- b) Nations to respond to latest study findings/proposals

## **10. National and Multinational Standardization Management Updates**

- a) Nations to review the MSHT related actions from the two 4 Nation Standardization events and report their positions (Action Jun 11/20)
- b) Nations were encouraged to share their experiences of how they are combating their national defence review staff and resource reductions (Standing Item)

## **11. Training**

- a) LVA to provide SWE with an update on the standardization training which is available (Action Mar 11/30)
- b) Secretary to contact LVA regarding Action Mar 11/30 (Action Jun 11/18)
- c) SWE to develop a Standardization Training Catalogue (Action Jun 11/14)
- d) SWE to develop a Training Plan for Sweden and share with the other nations (Action Jun 11/15)
- e) Nations to consider whether there would be any merit in adding this catalogue of Standardization Training on to EDSIS (Action Jun 11/16)
- f) Nations to consider whether the catalogue could be used to develop Nations own national training plan (Action Jun 11/17)
- g) CEN/CENELEC to provide an overview on their 2 day open event on Standardization (Action Jun 11/19)

## **12. CEN-CENELEC JSFDPS**

- a) DEU to provide an update on the conversion of VG95821 to an EN
- b) Nations agreed to contact National Standards Organisations to register support for VG95821 (Action Jun 11/22)
- c) CEN/CENELEC to provide Austria with the contact details of the Austrian member of the Joint Stakeholders (Action Jun 11/21)
- d) Nations to consider elevating national defence standards up to European standards (Standing Item)
- e) USA to deliver a presentation on the successes and failures they had encountered converting military standards to civilian standards (Action Mar 11/02)

## **13. EDSTAR**

- a) Nations to promote EDSTAR within national industries (Standing Item)

- b) *Nations to continually review the topics contained within the EDSTAR and submit any new topics they consider worthy (Standing Item)*
- c) *EDA to brief on creation of EDSTAR JMC*
- d) *Chairman of CEN WS10 to brief on any handover issues*

#### **14. Nations' Ratification and Implementation of NATO STANAGs**

- a) *NSA agreed to provide a "food for thought paper" for inclusion in the Notes (Action Mar 11/22)*
- b) *SLV agreed to provide the Secretary with a copy of the "monitoring the implementation of STANAGs" presentation (Action Jun 11/23)*
- c) *SVN agreed to provide an update on the "monitoring the implementation of STANAGs" exercise (Action Jun 11/24)*

#### **15. NATO**

- a) *NSA representative to brief on NSO activities since the last MSHT meeting*
- b) *NSA to investigate a potential agreement between BSI and the NSA regarding the adoption of NATO Standards (Action Jun 11/25)*
- c) *Chairman to supply the BSI's point of contact details to the NSA (Action Jun 11/26)*
- d) *NSA to investigate the agreement between BSI and the USA concerning the access to NATO documents. (Action Jun 11/27)*

#### **16. Any Other Business**

#### **17. Date and Place of Next Meeting**

*To be held in EDA, Brussels on 29 – 30 November 2011*

ISSUES FOR FUTURE CONSIDERATION		
No	Activity	Comments
1	Benchmarking the Use of Performance and Prescriptive Standards	GBR, DEU and SVK contributions are on the MSHT Forum. This issue to be raised again when the Best Practice Standardization Management Model skeleton has been formed and the standardization management activities are examined in greater detail
2	Provision of Authoritative Advice and Guidance	Issue 6 of this paper is on the MSHT Forum with inputs from GBR, ESP, DEU, ITA, POL, SWE and BGR. This paper will continue to be used as an important source of reference for identifying best practice and nations are encouraged to update/contribute to its contents
3	Benchmarking Standards Verification in Contracts	To be considered during development of the best practice Standardization Management Model (covered in Best Practice Model under Defence Standards Management) – delete from next agenda, Annex A
4	Develop EDSIS flier in conjunction with the nations	MSHT <b>Action Dec 07/08</b> : to be discussed at a later date (as part of the communications strategy)
5	Discuss with EDA IT a system to measure the 'hits' on EDSIS	MSHT <b>Action Dec 08/07</b> : to be discussed at a later date
6	EDA to approach CEN-CENELEC to determine whether they would manage the next workshop	MSHT <b>Action Sept 10/22</b> : to be discussed at a later date (linked to Action Mar 11/34)
7	Nations to consider the need for a workshop in 2012	MSHT <b>Action Mar 11/34</b> to be discussed at a later date
8	Nations to consider developing a communications strategy	MSHT <b>Action Mar 11/27</b> : Secretary to ensure it is on the December meeting agenda
9	EC to deliver a presentation on the Commission's objective behind the Programming Mandate addressed to CEN, CENELEC and ETSI to establish security standards	MSHT Action Jun 11/01 to be delivered at end November 2011 meeting

**Supporting Information**

The members are invited to view the following information prior to attending the meeting:

- AGENDA (this document)
- Notes from June 2010 meeting  
<https://extranet.eda.europa.eu/Forums/Topic10838-78-3.aspx>
- MSHT Charter  
<https://extranet.eda.europa.eu/Forums/Topic1080-78-3.aspx>
- CEN Activities  
<https://extranet.eda.europa.eu/Forums/Topic10344-78-1.aspx>
- DEU “food for thought paper”  
<https://extranet.eda.europa.eu/Forums/Topic10344-78-2.aspx>
- Industry Study “final report”  
<https://extranet.eda.europa.eu/Forums/Topic17525-78-1.aspx>
- European Defence Standardization Management Workshop (EDSIS)  
<https://extranet.eda.europa.eu/Forums/Topic11065-78-1.aspx>
- Defence Standardization Journal  
<https://extranet.eda.europa.eu/Forums/Topic12165-78-1.aspx>
- Internet and Intranet Services  
<https://extranet.eda.europa.eu/Forums/Topic9538-78-1.aspx>
- EDSIS Project Status Definitions  
<https://extranet.eda.europa.eu/Forums/Topic20339-78-1.aspx>
- Directive on Defence Procurement  
<https://extranet.eda.europa.eu/Forums/Topic10756-78-1.aspx>
- Political concept of the German government (German version)  
<https://extranet.eda.europa.eu/Forums/Topic18172-78-1.aspx>
- Development and Management of Defence Standardization Strategy  
<https://extranet.eda.europa.eu/Forums/Topic11694-78-1.aspx>
- Aligning with Standardization Management Best Practice  
<https://extranet.eda.europa.eu/Forums/Topic19722-78-2.aspx>
- NATO STANAG Ratification and Implementation feedback matrix  
<https://extranet.eda.europa.eu/Forums/Topic17748-78-1.aspx>
- Best Practice Defence Standardization Management Model  
<https://extranet.eda.europa.eu/Forums/Topic11073-78-2.aspx>